



RESPECT THE PAST • ENRICH THE FUTURE • START TODAY

Board Meeting  
Colusa Business and Visitor's Center  
Meeting Room  
Colusa, CA 95932

**MEETING MINUTES**  
Thursday, September 11, 2008

**(Submitted for Approval)**

**I. Call to Order:**

The meeting was called to order at 11:36 am Thursday September 11,2008, by Catherine Bernard, Vice- Chair.

**II. Attendance: (Quorum was present.)**

The following persons were present:

Catherine Bernard	Lora Ceccon
Ben Felt	Greg Tolleson *
Carl Neuss *	Jim White
Lynda Reynolds	Cheri White
Gary Brewen	Joe Kalfsbeek
Carolan Meek	

\* Present by proxy.

The following persons were absent:

Xavier Tafoya	Jim Resney
Abel Gomez	Frank Mahovlich
Donna Phelan	Dale Kirby
Jeff Gilbert	Virginia Frias
Jim Scheimer	Marcy Parsons
Alycen Gobel	

**III. Opening Comments:**

No opening Comments

**IV. Approval of Minutes:**

On motion of L. Reynolds, second by C. White, the Board approved the August 14, 2008 minutes as presented.

**IV. Treasurer's Report:**

B. Felt stated a beginning balance of \$82,847.15. After payment of a \$10.00 filing fee to the Franchise Tax Board, a \$50.00 fee to the Registry of Charitable Trust and \$40.76 to Datamind for seminar flyers, the ending bank balance is \$82,746.39.

**V. Executive Director's Report:**

A. Director & Officer Liability Insurance Coverage (Comparison of Quotes)

B. Felt reported that he has not had time to complete the analysis. He will compare quotes and report to the Board (by e-mail) prior to next months meeting.

B. Reminder – Harvey Chess – Grant Writing Workshop

B. Felt reported that Mr. Chess is hoping to keep attendance at a maximum of 30 people. Attendees can pay at the door. A short discussion followed regarding the provision of food. It was decided that L. Reynolds will contact a caterer to provide a continental breakfast and lunch for both days. A number of Board Members stated that they are distributing workshop flyers. C. White reported that she currently has ten reservations. The Board determined that a break should be given for an organization sending more than one attendee. The cost was set at \$75.00 for the first attendee and \$25.00 for any additional attendees from the same organization. A majority of the Board is interested in a half day with Harvey Chess regarding possible funding sources. B. Felt will contact Mr. Chess regarding an additional half day.

**VI. Review Panel - Working Group Reports:**

None requested

**VII. Unfinished Business:**

A. Obesity Prevention – A brief discussion was held regarding the request from the Obesity Task Force for \$1,000.00.

On motion of B. Felt, second by L. Ceccon, the Board approved the request for funding at a reduced amount of \$250.00; C. White opposed.

B. Status Report from the Policy & Procedure Committee

J. White reported that the committee has met twice to review the Policy & Procedures. Review of the first section has been completed. A meeting has been scheduled for next week to continue the review. He anticipates one more meeting after next week's, and then the documents should be ready by the next Board meeting.

**VIII. New Business:**

- A. Operating Budget Approval (July 1, 2008 through December 31, 2008)  
B. Felt presented the budget stating that it is very similar to the previous budget. He advised members that we will probably not need the full \$1,700.00 allocated under legal. J. White asked if a budget comparison could be provided at a later date. B. Felt stated that yes he will prepare a report that compares current budget to past budgets.  
On motion of J. White, second by C. White, the Board approved the July 1, 2008 through December 31, 2008 budget as presented.
- B. Donation to the Pierce Football Boosters  
B. Felt advised the Board of the Pierce Football Boosters request for a \$25.00 donation. The donation includes a listing as a Bear Booster Club member. The Boosters support all of the Pierce athletic activities; not just football.  
On motion of C. Meek, second by G. Brewen, the Board approved a donation of \$25.00 to the Pierce Football Boosters.
- C. CRMC request for \$1,000.00 donation to Annie B's for Health Career Scholarship. A short discussion followed. L. Reynolds stated that our partnership with the CRMC has been one of the most successful to date.  
On motion of J. White, second by L. Reynolds, the Board approved the \$1,000.00 request from CRMC for a donation to Annie B's for Health Career Scholarship.

**IX. Announcements:**

C. White provided the Board a clarification on the Woodleaf issue. Although it is true that one staff member from the Williams School District did decline funding for Woodleaf, it was because the program was self-funded this year. It wasn't just the CFCC they said no to, they said no to everyone.

B. Felt asked for an amount to budget for the additional half day with Harvey Chess.  
On motion of J. White, second by C. White, the Board approved an amount not to exceed \$500.00.

The next regular Board meeting is scheduled for October 9, 2008 at 11:30 am at the Colusa Business & Visitors' Center.



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**IX. Adjournment:**

There being no further business, Vice - Chair Catherine Bernard adjourned the meeting at 12:35 pm.

Minutes respectfully submitted by: Ben Felt, Secretary

Minutes approved by the Board on :