

# Colusa Heritage Foundation

Board Meeting  
Colusa Business and Visitor's Center  
Meeting Room  
Colusa, CA 95932



**MEETING MINUTES**  
Thursday, March 13, 2008

**(Submitted for Approval)**

**I. Call to Order:**

The meeting was called to order at 11:45 am Thursday, March 13, 2008 by Donna Phelan - Chairperson.

**II. Attendance: (Quorum was present.)**

The following persons were present:

Donna Phelan	Catherine Bernard
Abel Gomez	Virginia Frias
Lora Ceccon	Joe Kalfsbeek
Ben Felt	Greg Tolleson *
Jim Resney*	Carl Neuss *
Jim Scheimer	Lynda Reynolds

\* Present by proxy.

The following persons were absent:

Brady Myers	Bill Reynolds
Ed Hulbert	Jeff Gilbert
Dale Kirby	Xavier Tafoya

The following nominees were present:

Frank Mahovlich	Marcy Parsons
Gary Brewen	Alycen Wayman Gobel
Jim White	Cheri White

The following nominees were absent:

Carolann Meek

Guests present:

Rodney Biggs	Cynthia White
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**III. Opening Comments:**

B. Felt read a letter from Brady Myers expressing his wish not to be re-elected to the Board.

**IV. Approval of Minutes:**

Minutes for January 10, 2008 meeting approved as presented.  
Minutes for February 14, 2008 meeting approved as presented.

**IV. Treasurer's Report:**

B. Felt, on behalf of the Treasurer, stated that the bank account contained \$106,850.00 as of March 10, 2008. This amount does not include \$4,500.00 which is being held by the Colusa County Scholarship Foundation for future scholarship funding in 2008.

**V. Executive Director's Report:**

B. Felt reported that he is seeking a CPA to do the Foundation's taxes and future annual audits. He is also seeking bids for Errors and Omissions coverage.

**VI. Election of Directors:**

D. Phelan opened the floor for additional nominations.

D. Phelan closed the nominations.

C. Bernard passed out ballots, collected voted ballots and with B. Felt and L. Ceccon left to tabulate the results. B. Felt made his report to D. Phelan that all nominees had been elected to the open Board positions. Acceptance of Appointments were signed by all present nominees and Corporation By-Laws were given to each newly seated member.

**VII. Review Panel - Working Group Reports:**

**Ag Resources:** No New Business.

L. Reynolds reported that The Business and Visitor's Center will begin a value added agricultural program called "Colusa County Bounty".

**Community Revitalization:** No New Business.

*Arbuckle* – D. Phelan reported she has resigned from the board of ARC and that they are making progress on the park project. They are gearing up for the "Spring Fiesta" on May 4<sup>th</sup>. There will be a new farmer's market opening every Thursday night through October.

*Colusa* - Sept. 13<sup>th</sup> date for crawdad festival. Clean up of Effie's Gas station. Levy Park revitalization is still moving forward. The City of Colusa and the County have approved money for the application for and EZ zone. The City of Colusa is seeking approval for repairs to the city pool. The Friends of the Library are having their 4<sup>th</sup> annual wine and cheese tasting on May 3<sup>rd</sup>.

*Williams* – Antiques show in Williams March 15<sup>th</sup>. Williams Community Center is still moving ahead with the lease of the gymnasium.

**Community Services:**

No New Business

**Economic Action:**

No New Business

**Educational Resources:**

No New Business.

**Grant Resources:**

L. Reynolds announced the availability of Harvey Chess to come to CHF to speak with us regarding grant writing. Cost \$1,000 for one day session. C. Bernard made a motion to invite Mr. Chess to address the board on Wednesday March 19<sup>th</sup>, B. Felt seconded. Approved

**Medical Resources:**

No New Business.

**VIII. Unfinished Business:**

**A. Grant Applications for Funding:**

Community Revitalization:

Arbuckle Family Action Center, L. Reynolds moved to approve balance of grant, A. Gomez seconded, balance of grant approved \$2,000.  
Williams Family Action Center, L. Reynolds moved to approve balance of grant, A. Gomez seconded, balance of grant approved \$2,000.

Community Services:

Rodney Biggs presented his application for \$5,000 funding for Lady Red Sox Grant Application. C. Bernard moved to approve with the addition to add the CHF logo to the uniforms, B. Felt seconded, Approved

Educational Resources:

Woodleaf 6<sup>th</sup> Grader Program: C. Bernard moved to divide the requested \$3,000 by all district schools which participate in Woodleaf or a similar type environmental study trip and distribute evenly, with any funds which were rejected by the school to revert back to the Foundation. B. Felt seconded, Approved. C. White to call the other four schools in the district to invite to participate.

**B. Colusa County Scholarship Foundation**

Criteria for 2008: Four scholarships, each at \$1,125.00.

1. No minimum GPA
  2. Enrollment into University, College, Community College or Trade School.
  3. No requirement to return to Colusa County.
  4. No requirement of financial need.
- C. White moved to approve, C. Bernard seconded. Approved.

**VII. Election of Chairpersons:**

J. Kalfsbeek moved that D. Phelan serve as chairperson; L. Reynolds seconded, Approved.  
C. White moved that C. Bernard be First vice chair; D. Phelan seconded, Approved.  
L. Reynolds moved that L. Ceccon be Second vice chair; J. Kalfsbeek seconded, Approved.

**VIII. Proposed Name Change: “The Community Foundation of Colusa County”**

B. Felt moved that the name of the foundation be officially changed to “The Community Foundation of Colusa County”. D. Phelan seconded, Approved.

**IX. New Business:**

- A. Budgeted Expenses
- B. Farm Show Flyers Expense
- C. Announcement of Grant Programs
- E. Logo Design, Letterhead, Business Cards
- F. Phone #, Address
- G. Board Member Expectations
- H. Executive Director Expectations

C. White moved that the above New Business agenda items be tabled until the next scheduled Board Meeting. C. Bernard seconded, Approved.

**X. Announcements:**

The next regular Board meeting is scheduled for April 10, 2008 at 11:30 am at the Colusa Business & Visitors’ Center.

**IX. Adjournment:**

There being no further business, Chairwoman Donna Phelan adjourned the meeting at. 1:48 p.m.

Minutes respectfully submitted by: Ben Felt, CHF Secretary

Minutes approved by the Board on :